Appendix 1 Glossary of Terminology

This is a supporting document for use by the judges and further reference of publishers. This contains a common language for judges and publishers.

- AUTOBIOGRAPHY Rather than being written by somebody else, an autobiography comes through the person's own pen, in their own words. These usually sit within the Eve Pownall category. First person recounts that are written in the form of an autobiographical novel or bildungsroman, fictional tale or pictorical recounts, but are still based on stories that closely mirror events from the author's real life, would sit within the relevant age category.
- **BIOGRAPHY** A biography is an account or detailed description about the life of a person. It entails basic facts, such as childhood, education, career, relationships, family, and death. It could be in any format—novel, picture book or graphic novel. These usually sit within the Eve Pownall category.
- **BOARD BOOK** is a term used for thick covered and paged books usually for pre-reading age and usually sits within Early Childhood, or Eve Pownall categories (the latter if information related).
- **CHARACTERISATION** The techniques an author uses to create major and minor characters and how they relate to each other either directly or indirectly.
- **CIP REFERENCE** This information will be used to help determine the category in which a book may be placed. It is usually used to determine the extent of the information for the Eve Pownall category.
- **CONVENTIONS OF WRITING** Editing and use of spelling, grammar and punctuation.
- **DESIGN** Quality of construction and production of binding, endpapers, printing, type, font size and style.
- **EDITING** Consideration will be given to professionalism of editing with relation to typographic errors and poor sentence construction.
- **ENDPAPERS** are the pages in a book that consist of a double-size sheet folded, with one half pasted against an inside cover and the other serving as the first free page.

 Thus, the front endpapers precede the title page and the text, whereas the back endpapers follow the text.

- **FACTION** is a form of writing that treats real people or events as if they were fictional or uses them as an integral part of a fictional account. These usually sit within Younger Readers or Older Readers.
- FORM is a type of literature characterised by a specific genre, content and style. There are five main types of forms in literature: poetry, drama, fiction, non-fiction and prose.
- **GLOSSARY** A list of terms in a specialised subject, field, or area of usage, with accompanying definitions. This may be at the back or front of a book, explaining or defining difficult or unusual words and expressions used in the text.
- GRAPHIC NOVEL is a term that goes beyond fictional narrative—there are plenty of factual and autobiographical examples (these would sit within Eve Pownall). A fictional graphic novel, for the purpose of judging, should be a narrative told mainly through pictures but with the conventions of a comic book through framing and design.
 HISTORICAL FICTION narrates events that take place in the past and are characterised chiefly by an imaginative reconstruction of historical events and personages. These books are placed in Early Childhood, Younger Reader, Picture Bookor Older Reader.
- ILLUSTRATED TEXT is a term used for books where there is often a large amount of text on the page in relation to the illustration/s. The illustration/s reflects a small amount of the text, but not the entire text on the page. These books sit within the categories Eve Pownall, Older Reader and Younger Reader rather than Early Childhood or Picture Book.
- **ILLUSTRATIONS** The images used within the book considering medium and technique, layout, style and relationship with text.
- **INDEX** An alphabetical list of names, subjects and other information with reference to the pages on which they are mentioned.
- **LITERARY MERIT** A term that describes the literary value in relation to the quality of writing and its suitability for the age of the intended readership.
- **MOOD** Emotional quality or atmosphere of the work.
- **PLOT** Clear indication of the problem and solution in the story, with a detailed description of events in rising action, a climax and final solution.

PROTAGONIST is the central character or leading figure.

READERS A book that has a limited vocabulary and is intended for a specific age group. It does not mean that the book automatically has no literary merit. The book should be judged as would any other in the Early Childhood or Younger Reader category.

SETTING The description of time and place in a story and its effect on the storyline.

STANDALONES/SERIES Books written as part of a series or published in serial form.

These will be judged as separate entities and must be able to stand alone as a complete work in their own right. Each must have an independent structure and not be reliant on other parts of the series.

STYLE OF WRITING The choice of words and sentences made by the author to reveal purpose and attitude.

VERSE NOVEL A term for a novel written in verse form, whether free-flowing or structured. This usually sits in Younger Reader or Older Reader but can be Early Childhood if the text is age appropriate.