

## **7. NAN CHAUNCY AWARD**

Named after a noted Tasmanian author of children's books, the Nan Chauncy Award has been created to honour people who have made an outstanding contribution to the field of Australian children's literature.

From 1983 to 1998, it was awarded quinquennially. Since 2000, the Nan Chauncy Award has been made biennially (in even-numbered years).

A list of past winners can be found on the CBCA web site: <http://cbca.org.au>

### **7.1 Administration**

The Nan Chauncy Award is administered by the National Executive who may delegate responsibility to a Coordinator.

### **7.2 Eligibility**

**7.2.1** The recipient must be an Australian citizen, no matter where residing, or a person who has been resident in Australia for at least five years. In the case of a person who is not an Australian citizen, eligibility shall cease at the time when the person ceases to be a resident of Australia.

**7.2.2** The winner shall be a person who has made an outstanding contribution, over a period of years, to the field of Australian children's literature. Such a person could be an editor, publisher, teacher, (teacher-) librarian, bookseller, researcher, author, illustrator, etc.

**7.2.3** Nominees must be living at the time nominations close (31 March in the year of the Award).

**7.2.4** A person can only receive the Award once.

**7.2.5** There can be only one winner of the Award in any one year.

**7.2.6** Unsuccessful nominees may be nominated for subsequent Awards.

**7.2.7** The winner need not be a member of a CBCA Branch.

### **7.3 Form of the Award**

The Award shall consist of two parts:

- A citation to be written by the Nan Chauncy Judges
- An appropriate commemorative gift to be commissioned by the National Executive.

Note: It is customary to present an item made of Tasmanian timber.

### **7.4 Judges**

**7.4.1** There shall be three Judges. Judges must be financial or life members of a Branch of the CBCA.

**7.4.2** One Judge shall be appointed by and from the Branch which provides the National Executive for the year of the Award. The other two Judges shall be provided by and from Branches according to the roster (**Appendix 6**).

- 7.4.3 The Coordinator shall, at the National AGM, request the relevant Branches to appoint a Judge and to inform the Coordinator in writing by 28 February. A brief biography of the chosen Judge should be included, which will be circulated to the other Judges and lodged in the archives.
- 7.4.4 Should any Nan Chauncy Judge be nominated for the Award, or be unable to participate in the judging for any reason, s/he will immediately withdraw as Judge, inform the Coordinator and be replaced by a Judge selected by the National Executive.
- 7.4.5 The Judges have a preliminary meeting via teleconference and a final meeting prior to the National Conference in order to select the winner and write the citation. (See also 7.4.10)
- 7.4.6 The Judges' meeting is to be arranged and chaired by the Coordinator, with overnight accommodation paid for by a levy on the Branches.
- 7.4.7 Once the Judges have reached a decision they are to inform the National Executive and the Coordinator in writing, enclosing a copy of the citation.
- 7.4.8 The Judges have the right to make no award.
- 7.4.9 The Judges are to write, or to commission, a substantial article on the winner to be published in *Reading Time*.
- 7.4.10 In the event that there is no National Conference or if the conference is not held at a suitable time, the National Executive shall make alternative arrangements.

## 7.5 Nominations

- 7.5.1 The Coordinator is to call for nominations for the Award in the year preceding the year of the Award at the National AGM. Notices are to be placed in *Reading Time* and other appropriate publications (**Appendix 5**).
- 7.5.2 Financial and Life Members of the CBCA may nominate eligible people.
- 7.5.3 Nominations must be on the official form available from the Branches, the National Executive, the National Office, the Coordinator and the CBCA web site <http://cbca.org.au/awards2.htm#administration> .
- 7.5.4 A copy of the document *Advice to Nominators* should be sent with the nomination forms (**Appendix 6**).
- 7.5.5 Nominations must be received by the National Office by 31 March in the year of the Award. Late nominations will not be accepted.
- 7.5.6 In the event that more than one nomination is received for a candidate, the first nomination received will be the only one sent to the judges.
- 7.5.7 The Coordinator shall forward copies of the nominations to each Judge by 1 May.

## 7.6 Announcement and Presentation

- 7.6.1 After the Judges have reached a decision at their meeting, they immediately inform the National Executive in writing.
- 7.6.2 The National Executive informs the winner.
- 7.6.3 The Award is to be publicly announced at the CBCA National Conference, or else at an appropriate time to be determined by the National Executive. Where possible the winner should be informed before the announcement.
- 7.6.4 The Award is to be presented at the same function as the CBCA Book of the Year Awards, or else at an appropriate time and venue to be determined by the National Executive.



**7.6.5** Information about the Award and a copy of the citation are to be sent to Branch Presidents and the media at the same time as the CBCA Book of the Year Awards information.

## **7.7 Confidentiality**

**7.7.2** The list of nominations is confidential. Only the National President, Coordinator and Judges are to receive it.

**7.7.3** The name of the winner is to be kept secret until announced by the National President. However, the winner and the person commissioned to write the article for *Reading Time* are to be informed after the Judges' meeting.

**7.7.4** All nominations and notes are to be destroyed after the Judges' meeting, with the exception of the following items which are to be sent to the National CBCA Archives:

- (i) Information on the 3 Judges.
- (ii) A copy of the citation.
- (iii) The nomination form of the winner.

## **7.8 Financial Arrangements**

Branches shall pay a levy of \$150 every two years to cover the cost of the gift and any judging expenses. (See **7.3**).

The National Executive shall pay for the winner to attend the Awards Announcement. Fares for Judges and the Coordinator are their own responsibility.

**See Appendices 4 to 6:**

**6.** Roster for Selection of Nan Chauncy Award Judges

**7.** Call for nominations suitable for Branch Newsletters

**8.** *Advice to Nominators* document